



LODGING RESERVATION FORM
(FIRST COME FIRST SERVED BASIS)

Name/s	Contact No/s	Email Address
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____

A. LODGING PLACE




_____ Room Type: _____
 Check-in Date: _____ Check-out Date: _____
 Number of Nights: 2 nights 3 nights ____ nights

B. PAYMENT DETAILS (To be filled out by Concierge)

Amount Due: P _____ x ____ pax = P _____
 Additional Night: P _____ x ____ pax = P _____
 Total Fee: P _____

PAYMENT	DATE	RECEIVED BY
<input type="checkbox"/> 10% Down payment		
<input type="checkbox"/> 50% 2nd Installment		
<input type="checkbox"/> 40% Full Payment		

C. ACKNOWLEDGEMENT RECEIPT (DELEGATE'S COPY)

 Elim Singles MINISTRY	 Elim Singles MINISTRY	 Elim Singles MINISTRY
Date: _____	Date: _____	Date: _____
Received payment from _____ and company the amount of P _____ as 10% down payment for lodging at _____ for _____ nights.	Received payment from _____ and company the amount of P _____ as 50% 2nd installment for lodging at _____ for _____ nights.	Received payment from _____ and company the amount of P _____ as full payment for lodging at _____ for _____ nights.
Received by: _____	Received by: _____	Received by: _____



TRANSFERS RESERVATION FORM
(Reservation Deadline: April 6, 2012)

Name/s	Contact No/s	Email Address
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____

*For pick-up and drop-off points, please indicate name of hotel / inn; if airport please indicate flight number and arrival / departure time.

A. CITY PROPER TO SABANG P2,500 (van) P312.50 x _____ pax

DATE	TIME	PICK-UP POINT	DROP-OFF POINT	# OF PAX

B. SABANG TO CITY PROPER P2,500 (van) P312.50 x _____ pax

DATE	TIME	PICK-UP POINT	DROP-OFF POINT	# OF PAX

C. PAYMENT DETAILS *(To be filled out by Concierge)*

Total Fee: P _____ Date Paid: _____

Received by: _____

ACKNOWLEDGEMENT RECEIPT (DELEGATE'S COPY)

Date: _____

Received from _____ the sum of P _____
as payment for the transfers:

City Proper – Sabang Date: _____

Sabang – City Proper Date: _____

Received by: _____